

**Volusia Community Organizations Active in Disaster (COAD)**  
**Steering Committee Meeting Summary – 11 June, 2019**

The meeting was brought to order at 10:03 AM by Jerry Brandon, Co-Chairman.

Members in attendance:

Brandon, Andrea	Brandon, Jerry	Bruno, Frank
Dominguez, Jason	Foley, Terry	Greenberg, Warren
Lewandowski, Frank		

- After general introductions of those in attendance, Mr. Brandon called for a motion to accept the minutes of the meeting of 14 May, 2019. Motion made by Frank Bruno, Co-Chairman. Seconded by Frank Lewandowski, the motion passed.
  
- Next, Mr. Brandon asked for comments about the Hurricane Expo which occurred on 8 June, 2019:
  - Frank Lewandowski with the Church of Jesus Christ of Latter Day Saints:
    - Everything was outstanding
    - Speakers were excellent
  - Warren Greenberg with ARES:
    - It was like “one stop shopping” because of the number and variety of vendors who collectively were capable of answering any type of question asked by the public in attendance.
  - Jason Dominguez with The United Way:
    - There was a great turn-out
    - The public was able to get answers that they needed
  - Terry Foley with VIND:
    - VIND was able to obtain 2 additional vendors
    - VIND also has now 3 possible opportunities to partner with other corporations for funding and has received several persons who signed up for services
  - Andrea Brandon, Secretary of COAD:
    - Very well attended
    - Only concern is the need for more advance notice to the public

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- Frank Bruno, Co-Chairman:
    - The Expo was phenomenally successful
    - We will be able to pay all of our outstanding bills
    - We have already set the date for next year’s Expo for 30 May, 2020
    - Mr. Bruno also gave a lengthy, detailed over-view of this year’s Expo
  - Jill Hemmerlein, Administrative Co-ordinator with Volusia County:
    - We need to plan a hot wash
    - She needs emails from everyone regarding what could have been improved
    - There was much discussion regarding details of our event
    - Mrs. Hemmerlein plans that we will begin talking to potential sponsors in December, 2019:
      - Some companies have monies that need to be spent by the end of the calendar year
      - Some companies want to apply tax credits for a particular fiscal or calendar year
    - She proposes that the deadline for identifying sponsors will be 28 February, 2020 or sooner
    - Overall, sponsors should provide their own tablecloths and be recognized as sponsors
    - Vendor tables should be at least \$100.
    - We need to be selective and have vendors that are hurricane-related.
    - Vendors need to be set up before 8:00 AM to be prepared for the public who attend early in the day, and they should not break down before 1:30 PM to allow for late-comers
    - The vendor registration form will provide a disclaimer regarding the times as indicated
    - We need hand-written Thank You cards for each of the vendors
    - Mrs. Hemmerlein will collect as much data as possible from vendors who were present in order to present this information at the future hot wash
    - We need to get a guest speaker who is more attuned to potential problems in Florida
- Mr. Brandon thanked Mr. Bruno, Mrs. Hemmerlein, all county personnel and everyone for extraordinary work toward the success of our first Hurricane Expo.
- It was suggested that we use the term “exhibiter” instead of vendor because of the fact that not all of them have something to sell.

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- Terry Foley with VIND next gave an up-date on her organization:
  - They had 276 volunteer hours in March with one team working on one completed project.
  - June will begin with 30 volunteers for 2 weeks.
  - They have completed 2 projects through financial institutions – 1 roof and 1 HVAC.
  - There are 3 more waiting to be applied for.
  - There are 26 stick built projects waiting for volunteers to complete.
  - Over 166 mobile homes are registered.
  - They are still receiving new clients at an average of 5 new ones per week.
  - Regarding mobile homes, registration for Rebuild Florida continues but is not publicized. VIND is continuing to assist these clients.
  - The grant has been approved for Teaming Up with American Baptist Church and Disaster Ministries to host the UCC Summer Communities of Service where 2 interns learn about long-term recovery organization and leadership skills. Two interns are presently learning these skills.
  
- The next topic of discussion was regarding our continued efforts to re-establish a CERTS program. It was suggested that we investigate using people from University High School
  - The Spruce Creek Fly-in only involves their local homeowners.
  - The South Daytona CERT program does not seem interested in going beyond their city borders.
  - The CERT program in Flagler County which is held at their EOC seems to be losing personnel and momentum
  
- For the General Meeting in July, it was suggested that it be used for the hot wash which in turn will be used to write the After Action Report (AAR) about the Hurricane Expo.
- After some further discussion the meeting was adjourned at 11:00 AM.