

**Volusia Community Organizations Active in Disaster (COAD)**  
**Steering Committee Meeting Summary – 12 November, 2019**

The meeting was brought to order at 10:01 AM by Frank Bruno, Co-Chairman.

Members in attendance:

Brandon, Andrea	Brandon, Gerald	Bruno, Frank
Captain, Kevin	Daniels, DeDe	Dominguez, Jason
Greenberg, Warren	Hemmerlein, Jill	Howell, Charlie
Jackson, Clayton	Kennedy, Lynn	Lewandowski, Frank
Troxler, David	White, Pat	

- After general introductions of members in attendance, Mr. Bruno congratulated Kevin Captain on his promotion within the County and thanked him again for his help with our Hurricane Expo.
- Next, each member was asked to give up-dates on what is happening in their organizations:
  - Charlie Howell, with CareerSource:
    - They have been conducting entrepreneurial training and have trained 27 people to be facilitators in a non-profit entrepreneurial program. The main focus is to bring about a mind-set within an organization in order to improve that organization.
  - Lynn Kennedy with the Health Department discussed their plans for on-line services. The web address is [VolusiaHealth.com/Data](http://VolusiaHealth.com/Data). It is constantly changing as further up-dates become available.
  - Pastor David Troxler with VIND:
    - Volunteer hours for September:
      - Two teams completed roof and interior on two projects.
      - Twenty-two stick-built projects waiting for volunteers to complete.
    - Over 170 mobile homes registered. No up-date.
    - Still receiving new clients.
    - Rebuild Florida: At a stand-still with GAP funding.
    - Volusia County: Community Development Block Grant-Disaster Recovery (CDBG-DR): VIND has completed 22 applications. There are 18 applications that are in process to be completed. 2 clients have been

- denied by the County because they have mortgages. These clients have been assisted with Rebuild Florida applications who stated that they can assist regardless of mortgages.
- Overall on a holding pattern with mobile home assistance.
- VIND continues to grow in capacity and stability.
- Funding for IRMA is running out due to the two-year anniversary. Case Management is now under Volunteer Florida/Endeavors until March of 2020.
- VIND received acknowledgement of grant funding from the International Orthodox Christian Charities (IOCC).
- Jason Dominguez with the United Way:
  - They are helping people with the Thanksgiving holidays which are coming up.
  - Working with the homeless.
  - Up-dating the 201 data base.
- Clayton Jackson with the County Community Services:
  - They have been practicing on the ESF 15 and up-dating the manual especially in procedural matters.
  - Hurricane Irma had destroyed their office on Beach Street in Daytona Beach so they were operating out of the County offices in DeLand. They are now working out of the Health Department facility and are fully accessible to all on the east side of the County.
- Pat White, COAD treasurer:
  - Mr. Bruno thanked Mrs. White for straightening out some questions on our COAD IRS form. Everything is now in full compliance.
  - Mr. Howell discussed with Mrs. White about our use of Google drive and the Cloud.
- Warren Greenberg with ARES:
  - They are doing more training now.
  - They are working through ARES, the school system, the Health Department, and the County to be able to communicate with each other more effectively.
  - This has led to more practice walk-throughs at school facilities.
  - They are working on getting antennas on each building so things will go more smoothly.

- Jill Hemmerlein with Volusia County Emergency Management:
  - The County is working on procedures for the opening of cold weather shelters.
  - The Florida Division of Emergency Management (FDEM) is in the process of doing a survey which is done every 10 years to examine the actual facilities the County uses for these shelters. The goal is to determine problems of the properties and plan to retrofit as it is needed. The entire survey takes about 1 year and so far they have determined 178 necessary areas to fix.
  
- Mr. Bruno next asked for plans for the next Hurricane Expo. After much in-depth discussion, the following decisions were made:
  - The date of the next Expo is 30 May, 2020 at the Volusia County Fairgrounds.
  - The times will be the same as last year's Expo.
  - We need to start establishing the packets explaining all about the Expo and get the word out to the community.
  - The deadline for previous sponsors will be 1 February, 2020 with the first right of refusal. This is necessary in order for us to prevent having a large number of like businesses and services which will in turn help to prevent redundancy.
  - The deadline for other sponsors and vendors is 1 March, 2020.
  - Mrs. Hemmerlein will develop a waiting list to help with preventing any redundancy.
  - Overall sponsor will be a Cat 5 for \$5,000. Cat 4, 3, 2, 1 will be offered at \$4,000, \$3,000, \$2,000, and \$1,000 accordingly.
  - Cat 5 and Cat 4 will have time between speakers to make a presentation about their company.
  - Mrs. Hemmerlein will have 2 interns at that time who will be able to give help to these companies to develop such things as power point presentations as one possible incentive.
  - All categories will be part of the advertising for the Expo.
  - We will put the major sponsor's booths in the same room as where the speaker will be.
  - Mr. Bruno asked Mr. Captain to examine the legalities of all of the points of discussion from the County's viewpoint.
  - Vendors will be charged \$125.

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- County organization and those that provide community services will not be charged.
  - Guest speakers will be from the National Weather Services in the state of Florida. There will be one main speaker and several others.
  - Set-up for the Expo will be Friday, 29 May, 2020 – all day until 4:00 PM. It was noted that everything will be secure.
  - Set-up on Saturday, 30 May, 2020 will be from 6:00 AM until 8:30 AM.
  - Doors will open at 9:30 AM.
  - Our banners are good for this year – all we have to do is change the year.
  - Space will be provided for each banner that the company itself will have.
  - BJ's is again going to provide food – possibly more than last year.
  - Mr. Captain said that he and Mrs. Hemmerlein will reach out to the city of DeLand to reserve the north end of Woodland Boulevard for our banner.
- Mr. Jim Judge, Director of Volusia County Emergency Management, gave an up-date on weather and legislative issues. He also talked about the survey being done by FDEM.
- Mr. Bruno requested a motion to approve the minutes of the last Steering Committee meeting of 8 October, 2020. This motion was made by Pastor Dave and seconded by Frank Lewandowski. Motion carried.
- A motion was made by Jerry Brandon, Co-Chair, to accept all criteria and deadlines as decided. Seconded by Mr. Howell, the motion was approved.
- A motion was made by Mr. Brandon and seconded by Mr. Troxler, to cancel the General meeting for December because of the holidays. Seconded by Pastor Dave, the motion passed.

The meeting was adjourned at 10:04.