

**Volusia Community Organizations Active in Disaster (COAD)**  
**Steering Committee Meeting Summary – 11 February, 2020**

The meeting was brought to order at 10:04 AM by Gerald Brandon, Co-Chairman.

Members in attendance:

Brandon, Andrea	Brandon, Jerry	Bruno, Frank
Greenberg, Warren	Hemmerlein, Jill	Jackson, Clayton
Judge, Jim	Kennedy, Lynn	Lewandowski, Frank
Rademacher, Jeanne	Troxler, Dave	

- Mr. Brandon called for a motion to accept the minutes of several previous meetings: for 2019, these meetings occurred on 13 August, 10 September, 8 October, 12 November, and 10 December. For 2020, 14 January. After discussion and two corrections of an email address and correct spelling of Ms. Grubbs, Frank Lewandowski moved to adopt all minutes as corrected. Seconded by Jeanne Rademacher, the motion passed.
- Next on the agenda was an in-depth, detailed discussion of our next Hurricane Expo:
  - The date of our next Expo is 30 May, 2020.
  - Mr. Bruno, Co-Chairman, has spoken with Kevin Captain who has said that the county is willing to work with us again like they did last year.
  - He went on to say that if we will be having a county intern to work with us, that person could begin getting emails out to last year's exhibitors.
  - Jill Hemmerlein, our liaison with the county, answered that we will have an intern named Rachael Harrison who will be working with us. The Hurricane Expo will be her sole responsibility.
  - Mr. Bruno will call Mr. Captain to get a copy of the letter we sent last year.
  - We should send the flyer to previous exhibitors followed by the letter as soon as we can to get things started.
  - We also need to get our sponsors lined up so that everything is done in a timely way.
  - Since we have the use of both buildings at the county fairgrounds, we want as many organizations as we can get.
  - Mrs. Hemmerlein said that our key-note speaker is far less expensive than last year.
  - We have the tax-exempt sheet which we can send out with the letter.
  - Mr. Bruno will meet with Mrs. Hemmerlein and Mr. Captain to finalize the letter.

## Steering Committee Minutes

Meeting of 11 February, 2020

Page 2 of 3

- There was much further discussion regarding emails, exhibitors, and sponsors.
  - Jeanne Rademacher, with the United Way, volunteered to be the person in charge of all emails.
  - After Mr. Bruno said that he would get all materials used last year from Mr. Captain, it was decided to electronically mail the information, letter of invitation, brochures and the solicitation letter from the Department of Agriculture this week. Any other materials which need to be distributed will be sent out next week.
  - Sponsorship information will be sent out next week.
  - Jim Judge, Director of Emergency Management, will send information regarding our Expo to all city managers in order to keep everyone informed.
- Next on the agenda, was a series of up-dates from committee members:
- Mr. Judge discussed personnel changes within the Emergency Management Division and gave up-dates on various future meetings and important data.
  - Mrs. Hemmerlein listed the meetings of FEPA and VOAD that are coming up and discussed some of the things that had been bought up at meetings she had attended. She also talked about state-sponsored classes and some training sessions that will be taught this spring and summer.
  - Pastor Dave Troxler gave a detailed report on the activities of VIND:
    - One team has been here in February; two teams are scheduled for March.
    - Six stick-built projects are waiting for volunteers to complete.
    - Over 170 mobile homes registered – continuous advocacy with Rebuild Florida.
    - Rebuild Florida – at the 2020 FEPA annual meeting, discussions were held to see how VIND and other long-term recovery organizations (LTRO) can work together with Rebuild Florida. Several side meetings were held. The outcome was that VIND joined a working group with Florida VOAD to discuss approaches to Rebuild Florida to look at their processes and communicate with case managers from LTROs.
    - VIND completed the first of two Rebuild Florida GAP clients.
    - Within Volusia County and the Community Development Block Grant – Disaster Recovery (CBDG-DR), VIND has completed 27 applications. Six applications have been denied by the County.
  - Clay Jackson with Volusia County Emergency Services said that all is good with the County and that ESF15 is “ready to roll” at any time it is needed.

## Steering Committee Minutes

Meeting of 11 February, 2020

Page 3 of 3

- Mr. Brandon continued the meeting with discussions of several issues:
  - Re-addressing the correspondence with sponsors and exhibitors from last year's Expo, letters have not been sent out as of now, but sponsor letters and certificates have been sent or personally given.
  - Warren Greenberg was given a full list of HOAs, Condo Associations, and mobile home parks to use in developing a plan to proceed with sessions of Map Your Neighborhood (MYN) in order to further prepare people for disasters when they happen.
  - We need a speaker for the next General Meeting.
  - Mr. Brandon is concerned about the number of people attending our General Meetings.
    - Perhaps we need to re-evaluate and re-direct what our COAD stands for.
    - Mrs. Kennedy asked what organizations should be members? What topics would appeal to them?
    - Mr. Brandon suggested that we investigate what other COADs and VOADs around the state are doing in this regard. He suggested that our Steering Committee members think about this and we will discuss this at our next meeting.
    - Mrs. Hemmerlein added that we should make a list of benefits that organizations would have for joining COAD.
  
- The next Steering Committee meeting will be 10 March, 2020
  
- The next General Meeting will be 18 March, 2020
  
- This meeting was adjourned at 11:10 AM.